

FOLLIFOOT
— COFE PRIMARY SCHOOL —



Follifoot School

New Starter Pack

Follifoot CE Primary School, Main Street, Follifoot, North Yorkshire HG3 1DU
Tel: 01423 872580 • Email: office@ffspschools.co.uk • Web: www.follifootandspofforth.co.uk

Our school is part of the



Welcome

Thank you for choosing Follifoot School. We are delighted to be working with you. May I offer you a warm welcome to our school. Follifoot CE Primary School is a happy school, where the education and the pastoral care of our children are at the forefront of our daily routine.

Our ethos is simple. We provide a high quality of education and care for all of our children that help them begin to reach their potential and prepare them for the next stages in their education and for their future lives. We develop an enthusiasm for learning through fun and engaging experiences which include everyone.

We want to work with you, as parents, in helping our children enrich their lives academically, spiritually and socially.

Our Vision - **Love, Learn, Thrive.**

Love-We love and nurture each individual.

Learn-We are passionate about inspiring learning.

Thrive-We value the uniqueness of each individual achievements.

As a Church of England school, we have close links with a number of local churches, especially in the village. We reflect Christian values in the everyday life of the school.

We are very proud of our school and are looking forward to working closely with you and your child over the next seven years. As well as a number of both formal and informal opportunities to come into school we encourage all parents to let us know if you have any queries or concerns at any point throughout the year.

Mrs Rebecca Holland
Executive Head teacher

STAFF

Mrs Rebecca Holland - Executive Headteacher

Mrs Jess Curtis-EYFS teacher,
Mrs Helen Lee is also the EYFS teachers at Spofforth School

Mr Eddy Lines, (Monday-Wednesday) Year 1-4 Teacher
Mrs Natalie Speight (Thursday & Friday) Years 1-4 teacher .
Mrs Catherine Bromley Years 5 & 6 Teacher (Monday-Thursday) & Mr Eddy Lines (Friday)

Mrs Fern Long (GTA) SEN Monday-Wednesday
Mrs Sahra McCann (GTA) SEN Wednesday-Friday
Mrs Amanda Milson (GTA) Monday-Friday

Mrs. Sarah Giddings-Senior School Administrator

School Cook-Dolce Ltd

SCHOOL TIMES

Morning: 9.00am to 12 noon (teacher on duty from 8.50am)
Afternoon: 1.00pm to 3.30pm

Children should not be left alone before 8.50am as there is no teacher supervision in the playground before that time, however if you need to leave your child early breakfast club is available from 8.00am.

At the end of the school day please collect your child from the Class One entrance at 3.30pm, if you are unavoidably detained please phone school to allow staff to reassure your child and arrange staff cover. Please let us know if someone else is picking him/her up and ensure they are aware of our procedures.

There is a bus service for Reception children who wish to use this. Children are collected from outside the Post Office in Follifoot at 8.45am where a member of staff from Spofforth will also be on the bus. Children can also return on the bus, leaving Spofforth at 3.20pm and returning to Follifoot, outside our school with a member of staff at around 3.30pm. We keep a daily list of children who are expecting to travel on the bus, both in the morning and afternoon. Please notify us of any changes so we can keep our records up to date.

SAFEGUARDING/PUPIL WELFARE

Keeping children safe and safeguarding them is our number one priority and is at the heart of what we do. Safeguarding covers a whole range of areas including the safe management of visitors in school, the management of risk taking in school activities, the safe management of trips and visits and strong and secure child protection procedures.

As a team we work collectively to ensure effective safeguarding procedures work well. There are three key personnel leading this:

- The Designated Senior Person for child protection: Mrs Rebecca Holland, Executive Head teacher.
- The Deputy Designated Senior Person for child protection: Mrs. Catherine Bromley, Class Teacher & Senior Leader
- The Safeguarding Governor: Marianne Tharby.

If you have any safeguarding concerns or issues, these should be brought to the attention of the Designated Senior Person. Please email:

office@ffpscholls.co.uk

[For further information, please visit the Safeguarding section of our school website. www.follifootandspofforth.co.uk](http://www.follifootandspofforth.co.uk)

SCHOOL LUNCHES

From September 2014 all children in EYFS and years 1 & 2 are eligible for free school meals. Parents need to sign up and choose meals in advance – this can be daily, weekly or termly. Visit: <https://app.schoolgrid.co.uk> All payment for school meals are through schoolgrid.

The menu can be found on schoolgrid. The menu changes every term.

FREE SCHOOLS MEALS AND PUPIL PREMIUM-KEY STAGE 1

You will find a Free School Meals and Pupil Premium form attached to this pack. Even though KS1 children are all entitled to free school meals, we encourage you to complete the form in this pack if you are eligible as this will entitle you to other benefits.

Packed lunches should be in a named, suitable container. Drinks should also be in an unbreakable container (fizzy drinks or sweets are not permitted). With the exception of fizzy drinks and sweets no foods are banned in school. We do encourage healthy choices and would ask that packed lunches also encourage this, for example fresh vegetables and fruit and a sandwich.

BREAKTIME

In years Reception, 1 & 2 a piece of fruit/vegetable will be provided for your child at break time in conjunction with the School Fruit and Vegetable Scheme. Children in years 3, 4 5 & 6 can bring in their own fruit/vegetables for snack time.

COOLMILK

Milk for under 5's is free through a government funded scheme and is provided by 'Cool Milk'. Once children have had their 5th birthday, parents are given the option by Cool Milk to continue with the provision and details of how to pay for this, at a subsidised rate, are provided by them at this time. We encourage you to register with 'Cool Milk' in order to

take advantage of this scheme. Your child will only be provided with milk if you have registered online.

www.coolmilk.com

PARENTMAIL.CO.UK

School correspondence is sent via Parentmail.co.uk and all payments for school trips, morning club etc are paid for by using our cashless online payment system by downloading the Parentmail app and accessing your account which will be set up for you once your child starts school. If you have any problems or have any questions, please contact the school office.

WATERBOTTLES

Children can bring in a water bottle from home and will be available to have access to this throughout the school day and can be re-filled using the school water cooler which is positioned in the entrance of school.

UNIFORM

School uniform consists of:-

GIRLS

- Grey pinafore dress/skirt (in the summer months a white and blue checked dress may be worn)
- White polo shirt (with or without school logo)
- School sweatshirt/cardigan (with or without school logo)
- Plain grey or white socks
- Plain grey tights
- Plain black shoes
- Simple hair band, bobbles etc.

BOYS

- Grey trousers/shorts
- White polo shirt (with or without school logo)
- Plain royal blue School sweatshirt (with or without school logo)
- Plain grey socks
- Plain black shoes

The official school sweatshirt/cardigan can be obtained from Emblazon or Rawcliffes in Harrogate, other items can be purchased from local chain stores.

For Early Years children you can buy an early years sweatshirt from KoolKids in Wetherby.

PE UNIFORM

- Plain royal blue round neck t-shirt (with or without school logo)
- Plain royal blue PE hoodie (with or without school logo)
- Plain Navy Tracksuit bottoms
- Plain navy Shorts or 'Skort'
- White ankle socks
- Clean outdoor trainers

Please provide your child with these items in a drawstring bag. These will be kept on your child's peg in their cloakroom. They need to be brought to school each Monday and taken home each Friday to be washed. As we have limited space in our cloakrooms we ask that large rucksacks are not brought into school.

Swimwear and towel for years 2 & 3 in a waterproof bag.

All KS2 children require a painting overall - a cut-down man's shirt is ideal.

Children will play outside in light rain and in cold temperatures. Children should have a warm waterproof coat. School does not have the staffing capacity to keep children in side school during outdoor play if they do not have a coat.

No jewellery should be worn. National Guidance states that jewellery of any kind (including earrings and ear studs) should be removed for Physical Education lessons because of the danger of injury to the wearer and/or other pupils in the class. It is not safe to cover earrings/studs/sleepers with tape.

PLEASE NAME ALL CLOTHING AS NUMEROUS CHILDREN IN ONE CLASS COULD ALL BE WEARING THE SAME SIZED POLOSHIRT!



ABSENCE FROM SCHOOL

Should your child be absent from school, through illness, we require notification. This should be by telephone on the first morning of absence to the school or a written note or email from the parent or guardian. Please ensure that your child arrives at school punctually – a late start is unsettling for all pupils.

If you request leave during term time an application form must be completed and returned to the head teacher. If this is considered an exceptional circumstance this will be authorized, any other request for leave of absence will be classed as unauthorized. Please contact the school office for an application form and for further information or look at the attendance section on our school website at www.follifootandspofforth.co.uk

MORNING CLUB

Morning club is available Monday – Friday 8.00am – 8.50am at Follifoot and we charge £3.00 per session (without breakfast). Booking ahead is not necessary.

We offer a wide range of activities including art, board games and computer games.

Breakfast club is available Monday-Friday 7.30am-8.50am at Spofforth. We charge £5.00 (including breakfast) if your child arrives before 8am and after 8am we charge £3.00. No breakfast is served after 8.30am.

AFTERSCHOOL CLUBS

We try and offer afterschool clubs most afternoon from 3.30-4.30pm and these vary every term. Some examples of clubs we offer are: Gardening Club, Multi-Sports/Summer Sports, Craft Club. Club preference forms are sent home every half term and are generally open to children in years 1-6.

MEDICINES

Staff cannot administer non-prescription medicines. Only in circumstances of extreme necessity will prescription medicines be administered and only after the parent has completed the appropriate medication administration form.

READING

It is VERY important to read every night and record this in your child's planner in the reading record section.

BASELINE ASSESSMENT

During your child's first half term at school he/she will be involved in assessment and observation procedures. You will be invited to meet with his or her class teacher to find out how he/she has settled, in October and then to a parent/teacher consultation during the following March. We will keep you well informed with newsletters, booklets and information evenings.

CONTACT WITH PARENTS

In July parents of children in all classes are given a full written report about their child's work and progress. Two Open Evenings are held in each school year, usually in October and March, when parents are invited to talk with the

teachers. Your child's learning folder is kept on a shelf inside the class room. Please feel free to look at this at any time.

The School issues information to parents and pupils on a regular basis via letters and newsletter (please check your child's bag/email). Staff are always happy to discuss matters about your child with you. However, we would very much appreciate it if you could make an appointment to see us at a mutually convenient time.

Parents are encouraged to help teachers in the classrooms, to accompany children on visits and to be generally involved in supporting the school. If you are willing to help the school in any of these ways then please collect a volunteer form from the school office.

COMMUNICATION

Staff or Headteacher are available from 8.50am and at 3.30pm, the end of the school day, if you have a quick message to pass on or any worries or concerns that need immediate attention eg. If your child is upset about something, had a poor night's sleep etc. If you need a longer conversation with your child's class teacher or Headteacher an appointment can be made through the school office.

CLASS DOJO!

We know that by engaging parents with their children's learning helps children achieve more. We provide regular opportunities throughout the year to discuss your child's progress with their teacher. We also produce guides and host parent sessions on various aspects of learning. Our fortnightly sharing assemblies offer an insight into each classes learning and learning newsletters provide an overview of themes and topics children will be studying.

As a reflective and proactive school we are always looking to further improve our provision. We are really pleased to be using the 'Class Dojo' app.

Class Dojo is an online learning platform ran by an educational technology company, similar to Marvellous Me'. It allows us as a school to connect to parents/carers through communication features, such as a feed for photos and videos from the school day and messaging that can be translated into more than 35 languages. Classes can be shared with other staff members in school, including school leaders, so that learning can be shared and celebrated. It is free to use (you do not need the paid version) and the app can be downloaded onto your electronic device.

It is simple to use and FREE for parents.

FRIENDS OF FOLLIFOOT SCHOOL (FOF'S)

We have an active Parent Teacher Association which offers a regular programme of social and fund-raising activities.

EMERGENCY CONTACT NUMBERS

Please ensure that we have your emergency contact telephone numbers. It is also useful for us to know if your child is to be collected regularly by another adult, e.g. your child minder or a grandparent. If you wish to give your consent for another adult to collect your child from school in an emergency, then we need your permission.

PLEASE INFORM US OF ANY CHANGES OF ADDRESS OR TELEPHONE NUMBERS IMMEDIATELY SO THAT WE CAN KEEP OUR RECORDS UP TO DATE.

PARKING

Parking is on the Main Street in Follifoot. Could we please ask families to be considerate and safety conscious when parking around school avoiding obstructing driveways. For those families with special circumstances, permission may be given by the Headteacher to park in the village hall car park.

I appreciate that occasionally finding a space on the main street may require allowing for additional time when dropping off and collecting your child. Please be assured we will always supervise children until they are collected and no child or family will be penalised if they run a little late in the morning as a result of having to park a little further away from school.

I would be most grateful if you could share this information with any family members or friends who pick up your child or children so everyone is fully informed.

SHARING ASSEMBLIES

We hold sharing assemblies, welcoming family and friends to share in the celebration of the achievements of our children.

At Follifoot these assemblies typically take place in the village hall every other Monday and start at 3.00pm until the end of the school day.

At Spofforth they are held every Friday afternoon from 2.50pm in the school hall until the end of the school day.

PUPILS, PARENTS AND GUARDIAN PRIVACY NOTICE

To access the most up to date privacy notice, please go to our website: www.follifootandspofforth.co.uk and click on 'Information' and then go to 'Policies'.

Our Vision



TOGETHER WE LOVE, LEARN AND THRIVE.

LOVE

We nurture each individual, build positive relationships with everyone and value their uniqueness.

LEARN

We inspire children to have a lifelong love of learning. They develop wisdom, knowledge and skills and become fluent learners.

THRIVE

We develop children socially, emotionally, physically and spiritually, help them to be the best versions of themselves and prepare them well for their futures in a diverse world.



'As I have loved you, so you must love one another'
John 13.34 NIV