

## **Vacancy**

### **After School Club Assistant**

*Employed by NYCC on behalf of the Federation of Follifoot and Spofforth Schools school.*

Hours: 15 hours per week (15:00-18:00 Monday to Friday)  
Contract: Fixed Term until 31.08.25, part-time, term time only  
Salary: Grade C

Application Closing Date: Tuesday 7<sup>th</sup> May  
Assessment Day: Monday 20<sup>th</sup> May  
Proposed Start Date: July 2024

Job details: We seek to appoint an enthusiastic, committed and reliable candidate for the role of after school club assistant. The candidate will work with our young people in our after school provision ensuring a high quality of care, quality provision and that hygiene and safety is maintained. This is an excellent opportunity to join our Federation Team working with respectful and enthusiastic pupils.

The successful candidate will:

Have excellent organisational skills

Be punctual

Communicate well

Have good teamwork skills

Respect confidentiality and the potential sensitivities of working in a school, e.g. safeguarding laws

Have experience working with children

Be able to demonstrate in their application that they can fulfil the main duties of the job description and person specification as a minimum

Requirements:

Experience working in a school environment is preferred, however we welcome applications from candidates from nursery and childcare setting backgrounds. The ideal candidate will hold experience with the responsibility for supervising pupils / children, leading play/ activities and maintaining hygienic environments with a sound understanding of safeguarding procedures.

For further information, please visit our school website: [Federation of Follifoot and Spofforth](#)

**Visits to the school prior to application are welcomed and encouraged and can be arranged by calling our senior administrator Sarah Giddings, based at Follifoot School, on 01423 872580. Please also contact the school for an informal conversation about the role.**

Applicants should complete the standard NYCC application form and send via email to:  
[office@ffspschools.co.uk](mailto:office@ffspschools.co.uk).

#### **Safeguarding**

**This school is committed to safeguarding and promoting the welfare of our pupils and young people. We have a robust Child Protection and Safeguarding Policies and all staff will receive training relevant to their role at induction and throughout employment in our Federation. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory references and enhanced Disclosure and Barring Service criminal records check for work with children. An online search will be carried out on successful applicants prior to interview.**