

**PERSON SPECIFICATION**

**JOB TITLE: Midday Supervisory Assistant**

| <b>Essential upon appointment</b>   | <b>Desirable on appointment</b> (if not attained, development may be provided for successful candidate)  |
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| <b>Knowledge</b> <ul style="list-style-type: none"><li>• Awareness of health and hygiene issues</li></ul>   | <ul style="list-style-type: none"><li>• Behaviour management. (This criteria may be essential for secondary or larger primary schools)</li><li>• Good written and verbal communication skills.</li></ul> |
| <b>Experience</b> <ul style="list-style-type: none"><li>• Experience appropriate to working with children.</li></ul>  |  |
| <b>Occupational Skills</b> <ul style="list-style-type: none"><li>• Judgemental skills</li><li>• Demonstrable interpersonal skills.</li><li>• Ability to work successfully in a team.</li><li>• Confidentiality.</li><li>• Initiative</li></ul>  |  |
| <b>Qualifications</b>   | <ul style="list-style-type: none"><li>• Appropriate first aid training or willingness to undertake training (<i>Dependent on the schools needs - insert as appropriate</i>)</li></ul>                    |
| <b>Other Requirements</b> <ul style="list-style-type: none"><li>• Enhanced DBS Clearance</li><li>• To be committed to the school's policies and ethos.</li><li>• To be committed to Continual Professional Development.</li><li>• Motivation to work with children and young people.</li><li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</li></ul> |  |

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|--|---|
| <ul style="list-style-type: none"><li>• Emotional resilience in working with challenging behaviours; and, attitudes to use authority and maintaining discipline.</li><li>• To assist in ensuring that NYCC's equalities policies are considered within the school's working practices in terms of both employment and service delivery</li></ul> |   |