TRANSPORTATION OF CHIDLREN AND YOUNG

ACTIVITY/SITUATION	PEOPLE USING LEARNING PARTNI				ERSHIP MINI BUS			
LOCATION:								
PERSONS AT RISK: PU	PILS ■ EMPLOYEES ■ VISITORS ■		CONTRACTORS □					
STEP 1 — Watch the activi	ty and iden	tify the hazards – ad	d to if necessary					
STEP 2 - Decide who migh	t be harmed	d and how						
STEP 3 – Evaluate the risks	s and decide	e on the control mea	sures – add to if ne	ecessary				
STEP 4 - Record your findi	ngs and imp	olement them – mak	e a plan of action –	ensure th	ey are e	effective		
STEP 5 - Review, revise ar	nd update a	s necessary						
POTENTIAL HAZARDS GENERAL Delay, cancellation vehicle breakdown Accident, illness of travel sickness Missing young person Lack of knowledge of meeting place, contingency plans Driver error, mistake Vehicle not roadworthy or correctly maintained JOURNEY SPECIFIC								
CONTROL MEASURES	TO CONS	SIDER AND BE I	MPLEMENTED					
GENERAL				YES	NO	N/A		
 Emergency procedures/orecovery/breakdown assing aware (part of driver trained) Contingency plans for deed) Contingency/consideration poor (at least 1 additional transport. Appropriate supervision of these Children briefed re approduced by Use of buddy system Children briefed on whate Add journey specific informed procedures for biohazard Use of seatbelts to be enformed by Drivers appropriately liced Appropriate safety checked Determine additional supured Luggage appropriately and JOURNEY SPECIFIC 	istance kept hing). Mobile elays/cance on for transp and headco fort stops ar epriate beho to do if sept mation re-ro /cleaning. iorced and ross ensed and transed outervision, oth	t in vehicle (glove be phones available of phones when driver) – within specifications appropriate superaviours arated from group oute in journey specifications ained out the phones available of the phones availabl	ox). All drivers all trips. The mobile signal is fic RA for trip The rvision during The section	Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y				

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What is the level of rick for this activity/city ation?	ШСП	MED	1.0\\\					
What is the level of risk for this activity/situation?	HIGH	MED	LOW					
Is the risk adequately controlled with existing control measures?	YES	,						
Have you identified further control measures needed to control the risk and recorded them in your action plan?			NO					
ACTION PLAN:								
State overall risk level assigned to the task AFTER implementation of control and action plan measures taken as a result of this risk assessment	HIGH	MED	ED <u>LOW</u>					
Is such risk level deemed to be as low as reasonably practicable?	YES	YES						
FEEDBACK FROM EMPLOYEES: (for improving the risk assessment or redu	ucing risk	still furth	ier)					
ASSESSOR(S): PAUL GRIFFITHS PRINT NAME(S):PAUL GRIFFITHS								
POSITION(S): Headteacher DATE: 9/5/16 REVIEW DAT	E: 9/5/17							
DISTRIBUTION: All learning Partnership School Staff								

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